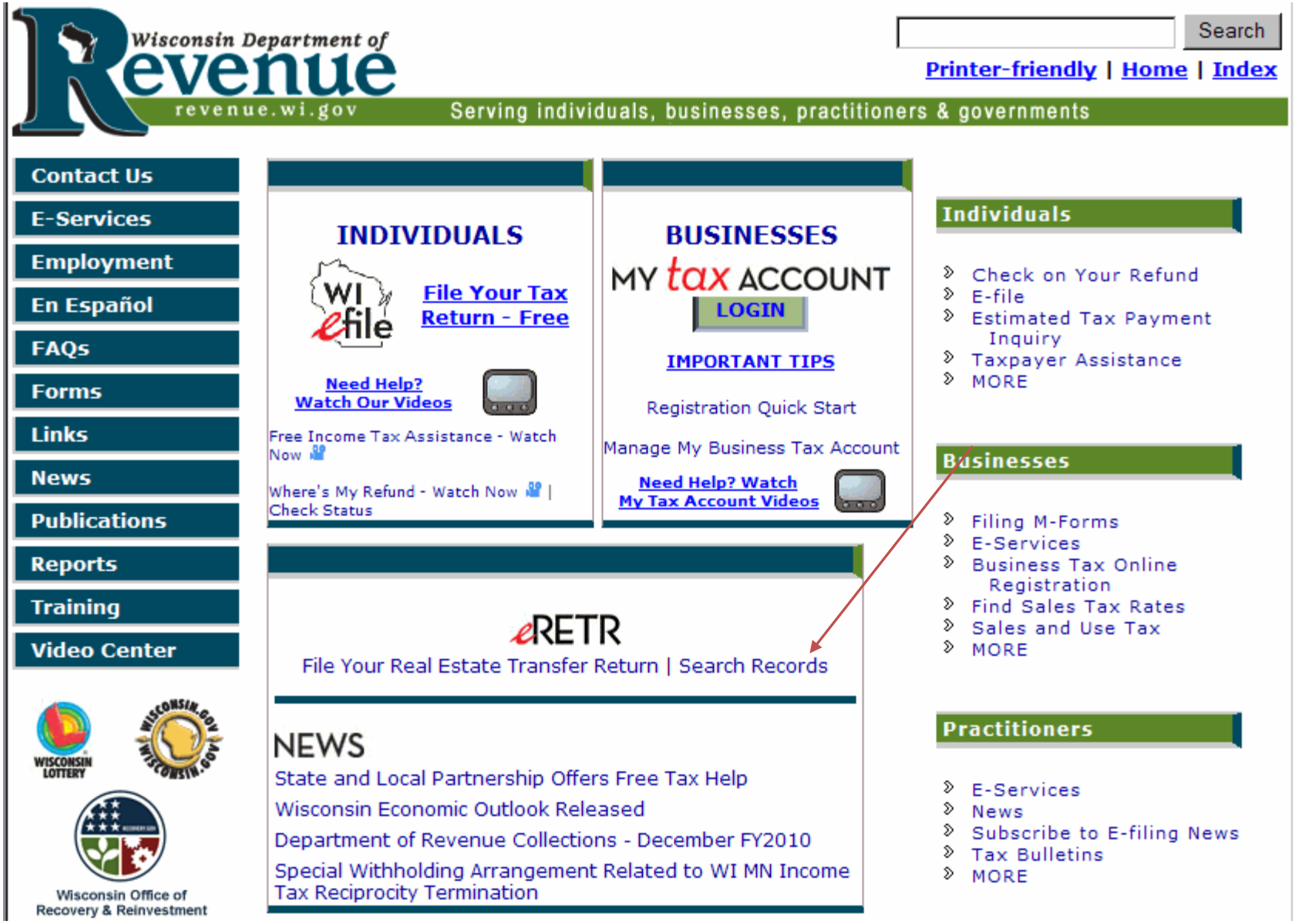
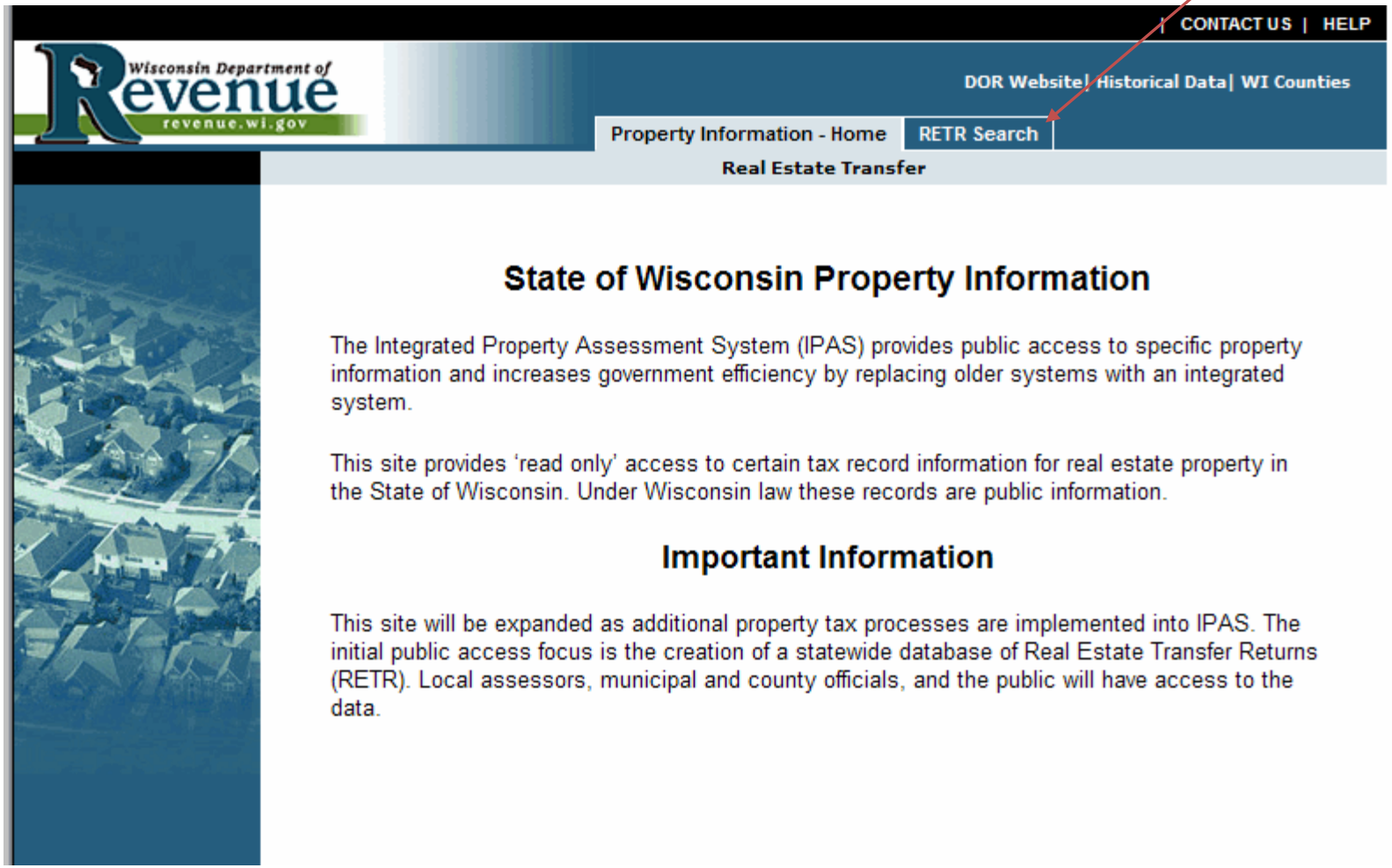
INSTRUCTIONS FOR SEARCHING PROPERTY TRANSFERS FROM 7/01/2009 FORWARD

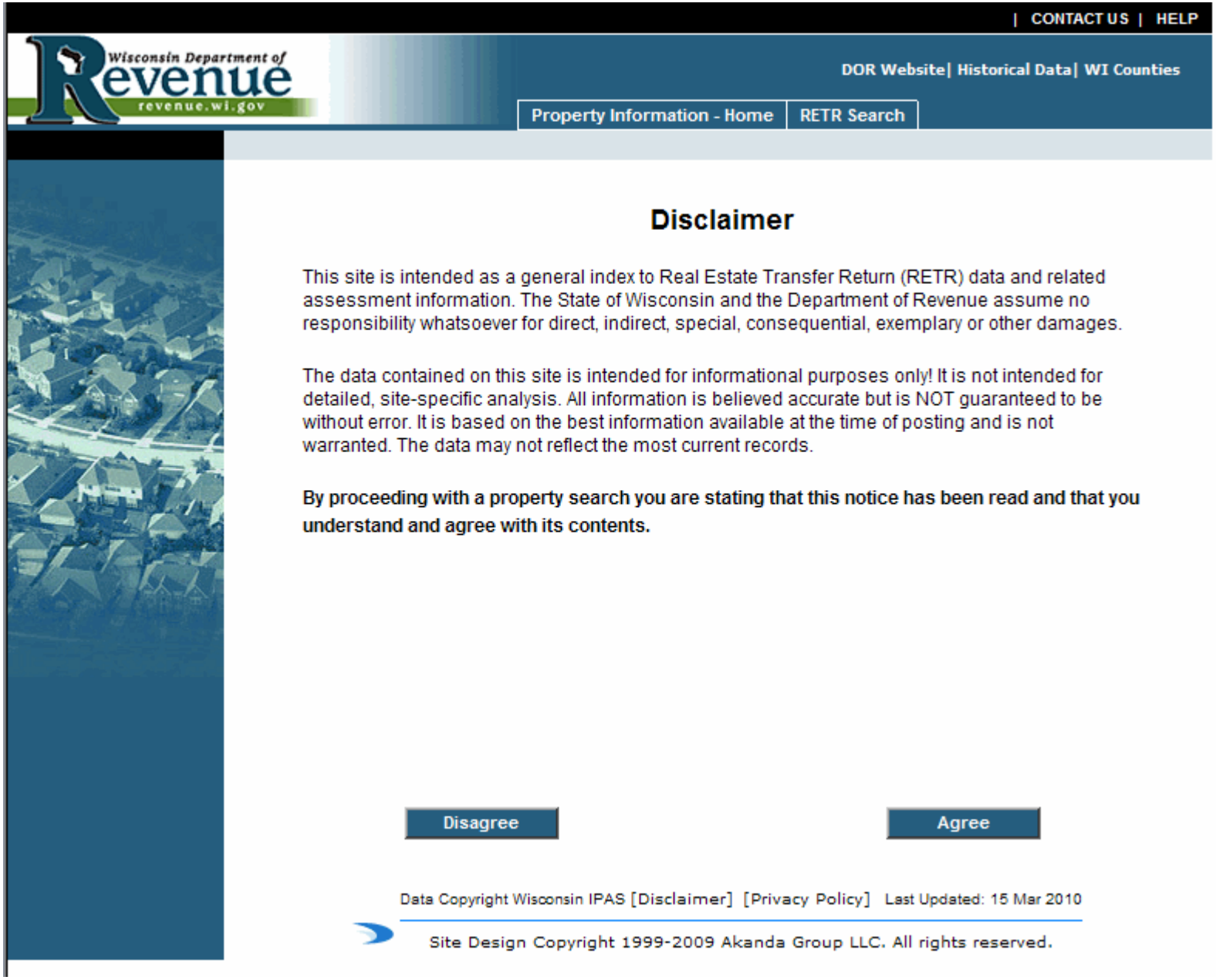
1. Go to Wisconsin Department of Revenue website: http://www.dor.state.wi.us/
2. Go to the box titled: eRETR and click on **Search Records**



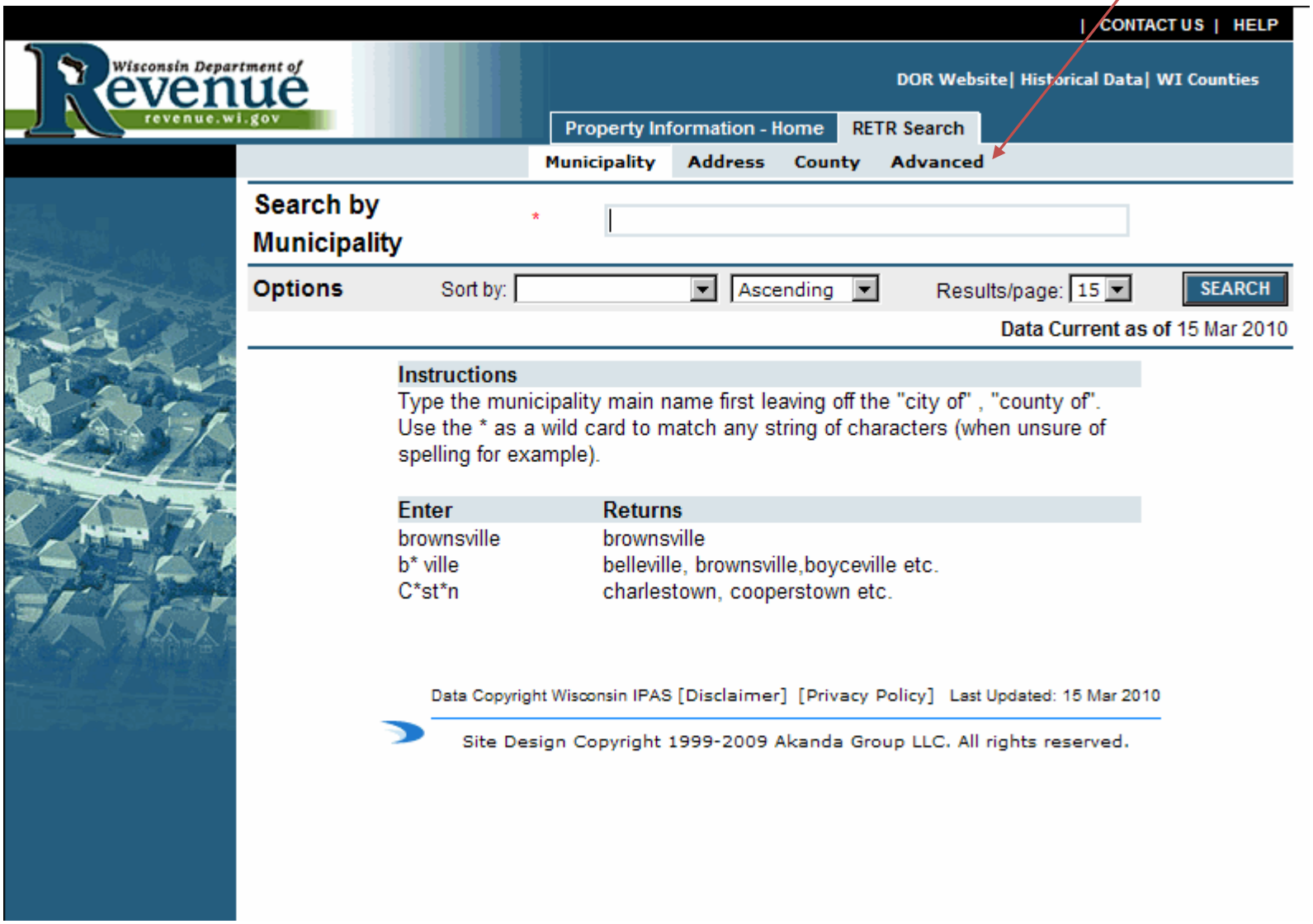
3. Click on RETR Search.



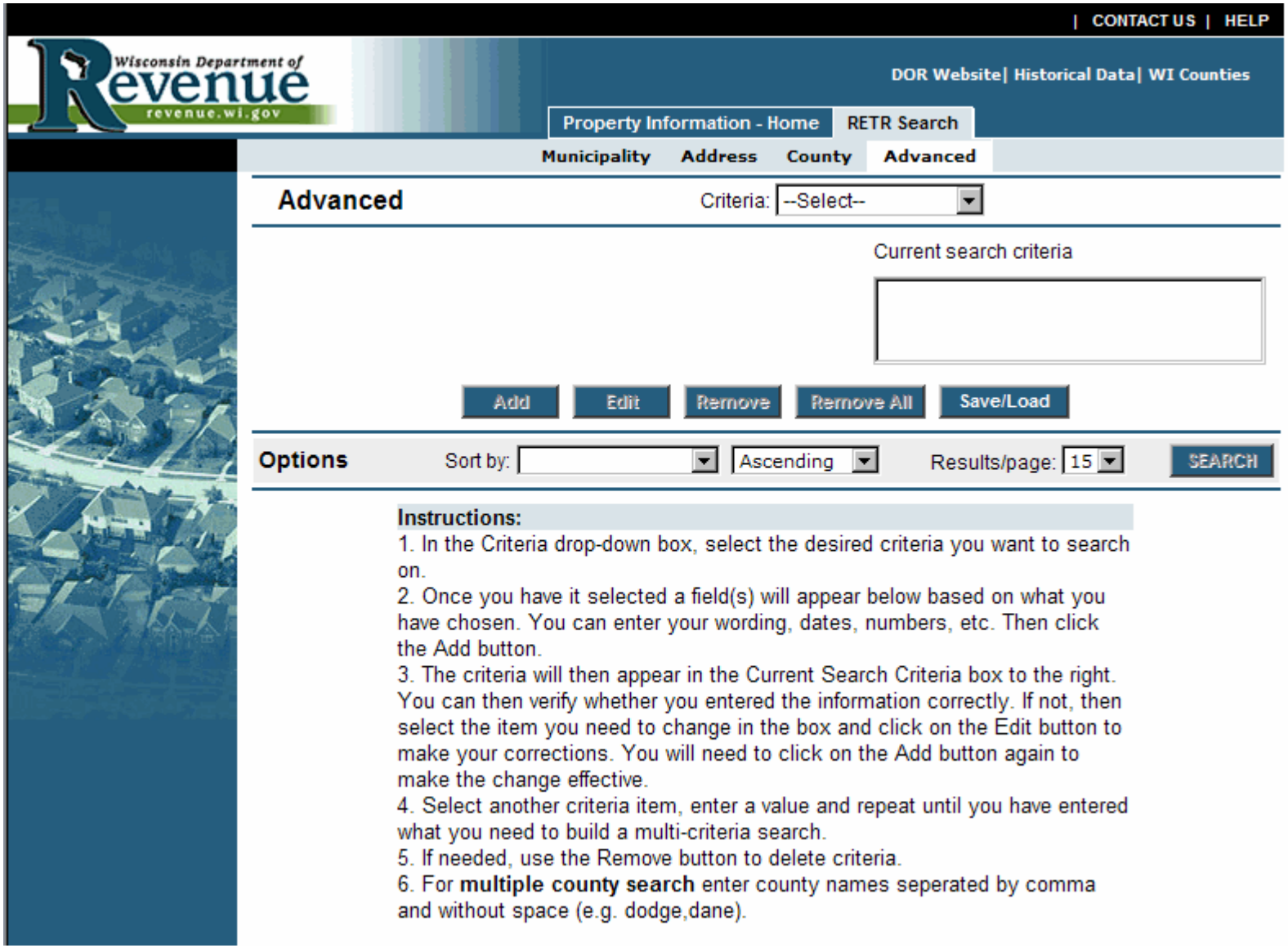
4. A disclaimer will come up. Click on **Agree**



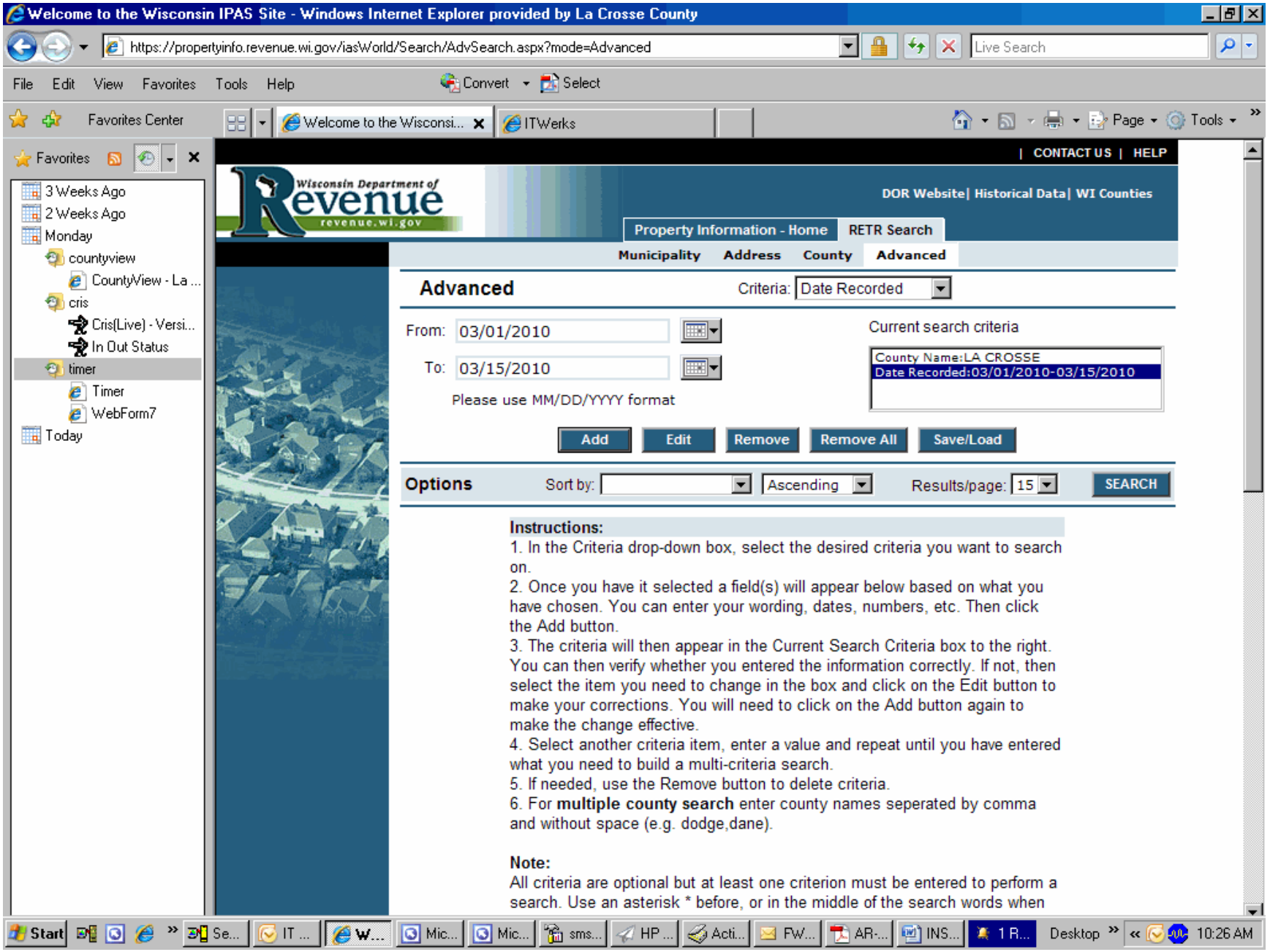
5. The following should come up. Follow the instructions for searching by **Municipality, Address or County**. Click on the **Advanced** search button to refine your search.



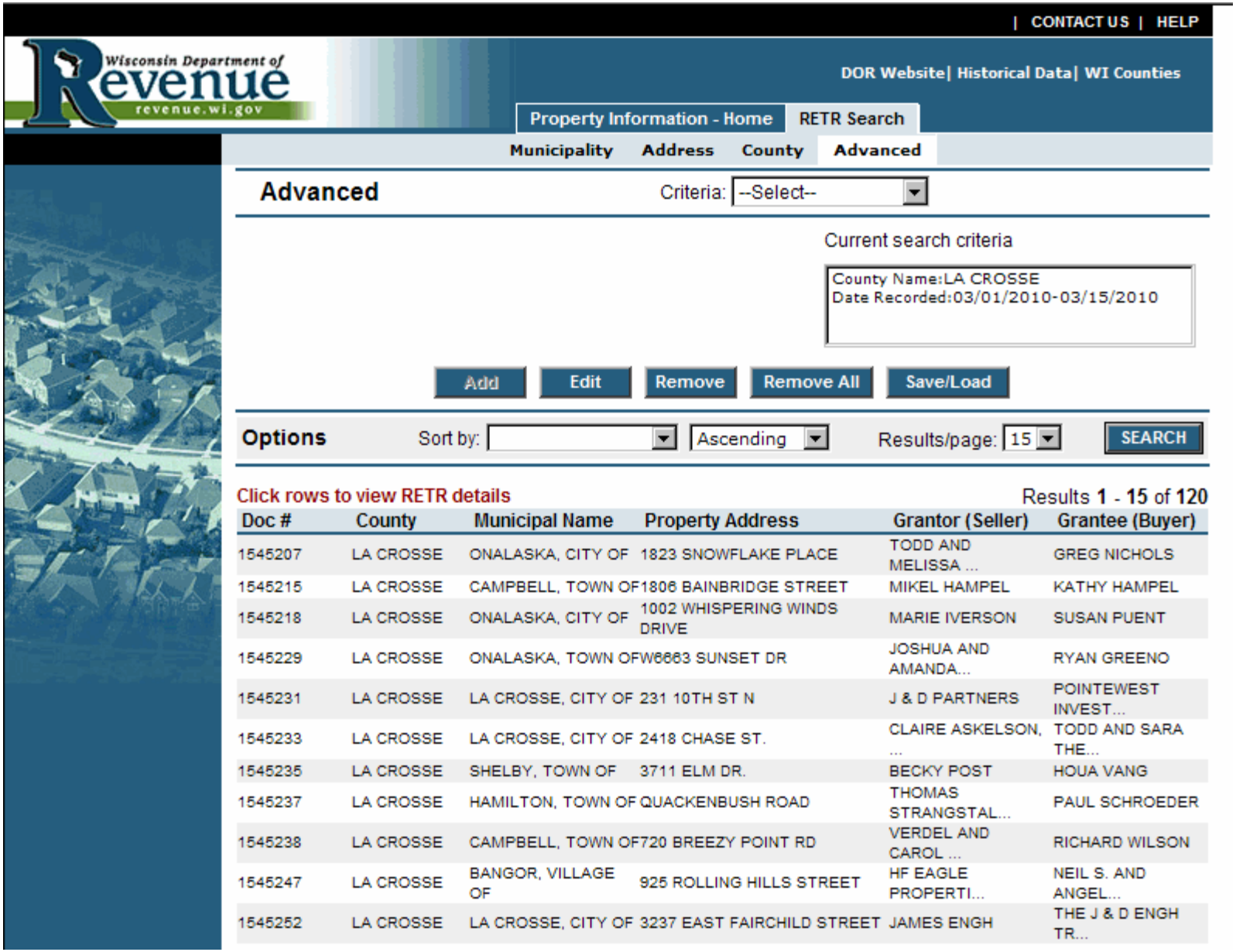
6. In the advanced search, in the criteria box, one at a time, you can click and add the criteria you want to search by. Once you have all your criteria selected, click on the **Search** button.



7. Example: Go to Criteria and select county name and type in **La Crosse** and click **Add**, go back to Criteria and pick **Date Recorded** and put in a date range and click **Add**. Now you can click on **Search**.

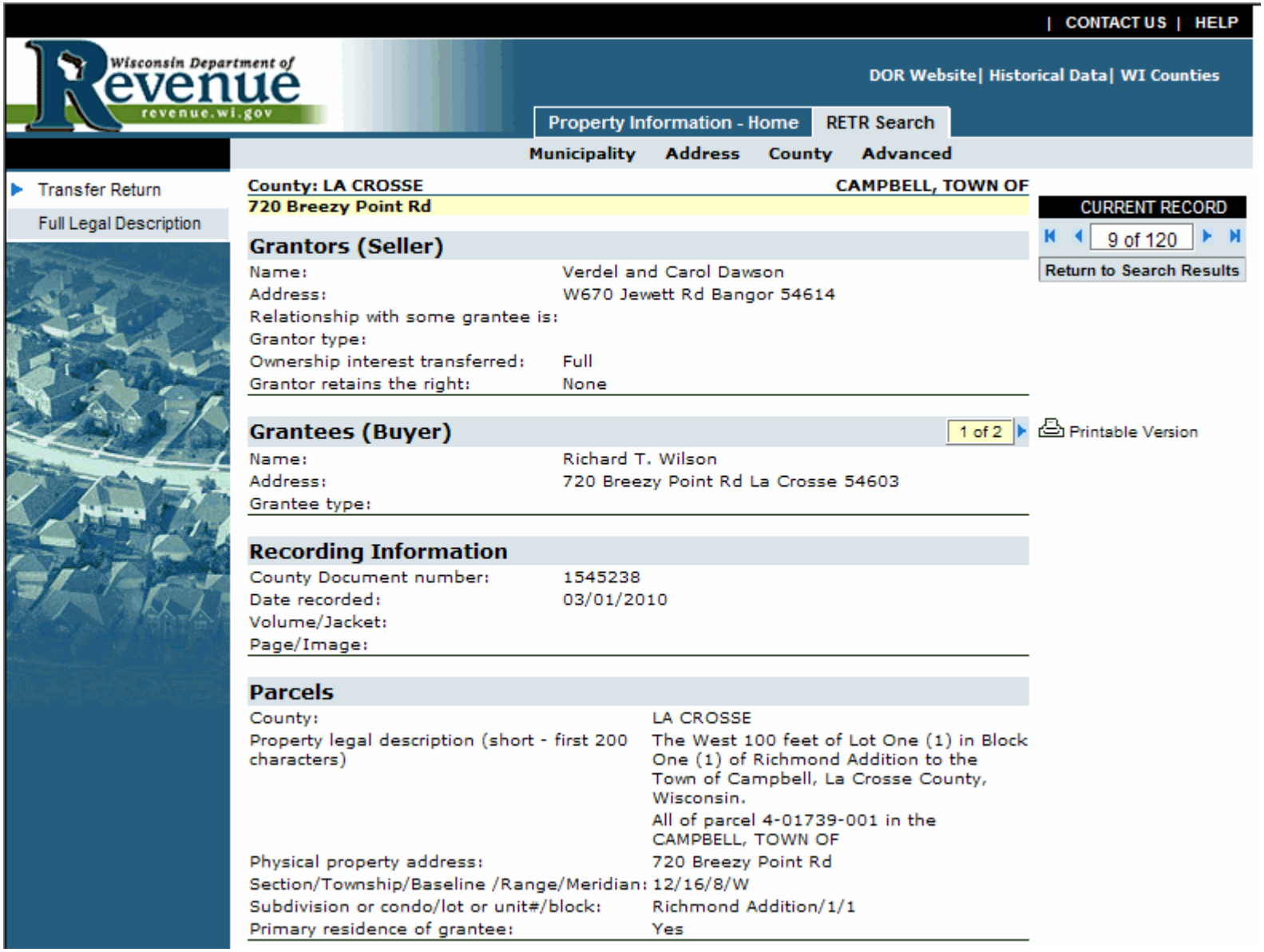


8. After you had clicked **Search** this is the screen that should come up with your information. You can page through if there is more than 15 results. You can click on a row to pull up additional information.



Doc #	County	Municipal Name	Property Address	Grantor (Seller)	Grantee (Buyer)
1545207	LA CROSSE	ONALASKA, CITY OF	1823 SNOWFLAKE PLACE	TODD AND MELISSA ...	GREG NICHOLS
1545215	LA CROSSE	CAMPBELL, TOWN OF	1806 BAINBRIDGE STREET	MIKEL HAMPEL	KATHY HAMPEL
1545218	LA CROSSE	ONALASKA, CITY OF	1002 WHISPERING WINDS DRIVE	MARIE IVERSON	SUSAN PUENT
1545229	LA CROSSE	ONALASKA, TOWN OF	W6663 SUNSET DR	JOSHUA AND AMANDA...	RYAN GREENO
1545231	LA CROSSE	LA CROSSE, CITY OF	231 10TH ST N	J & D PARTNERS	POINTEWEST INVEST...
1545233	LA CROSSE	LA CROSSE, CITY OF	2418 CHASE ST.	CLAIRE ASKELSON, ...	TODD AND SARA THE...
1545235	LA CROSSE	SHELBY, TOWN OF	3711 ELM DR.	BECKY POST	HOUA VANG
1545237	LA CROSSE	HAMILTON, TOWN OF	QUACKENBUSH ROAD	THOMAS STRANGSTAL...	PAUL SCHROEDER
1545238	LA CROSSE	CAMPBELL, TOWN OF	720 BREEZY POINT RD	VERDEL AND CAROL ...	RICHARD WILSON
1545247	LA CROSSE	BANGOR, VILLAGE OF	925 ROLLING HILLS STREET	HF EAGLE PROPERTI...	NEIL S. AND ANGEL...
1545252	LA CROSSE	LA CROSSE, CITY OF	3237 EAST FAIRCHILD STREET	JAMES ENGH	THE J & D ENGH TR...

9. This is the last screen that contains all of the information from the transaction that you selected in step 8.



Fee Computation

Total value of real estate transferred:	$165,000.00
Value subject to fee:	$165,000.00
Transfer fee due:	$495.00
Transfer fee exemption number:	
Personal property value excluded from total value:	$0.00
Property value exempt from local property tax:	$0.00

Tax Bill Mailing Address

Send tax bill to:	
Name:	Richard T. Wilson
Street Address:	720 Breezy Point Rd
City, State Zip	La Crosse, WI 54603

Transfer and Financing

Transfer type:	Org Sale
Conveyance document type:	Warranty/Condo Deed
Conveyance date:	02/22/2010
Grantee's financing:	None

Physical Description

Property type:	Land, Buildings
Predominant use:	Single Family
Lot square footage:	0
Total acres:	.2
MFL/PFC acres:	0
Feet of water frontage:	0
Number of Units	0

Agents and Preparer

Grantor's agent:	NONE
Grantee's agent:	NONE
Preparer	
Name:	Gateway Title of Wisconsin, LLC

Weatherization

Is property subject to residential rental weatherization standards?	No

System Information

Recording Information added on:	03/01/2010
Document Locator Number:	201002019925753